

GRANT PROJECT EVALUATION REPORT

Club Name _____

Person completing this report _____ **Title** _____

Address _____ **Telephone** _____

City _____ **Zip** _____ **E-mail** _____

Title of Project _____

Date of Report _____ **Grant Amt.** _____ **Year Approved** _____

1. PROJECT INFORMATION

Provide a brief narrative statement of the project's accomplishments, Rotarian involvement in the project and the project's impact on the community.

2. PUBLICITY, PROMOTION AND DOCUMENTATION

Provide pictures of the project with visible Rotary identification. If you have not already done so, please provide copies of any press releases, brochures or other news items regarding this grant.

3. FINANCIAL INFORMATION

Please **itemize expenditures** made from the Rotary District 6360 Foundation grant.

AMOUNT OF GRANT: \$ _____

EXPENSES: (as they relate to the Foundation grant)

Program Expenses:

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL EXPENDITURES (should equal amount of grant) \$ _____

5. OTHER COMMENTS, IF ANY.

Note:

- Any money not used on this project must be returned to the Rotary District 6360 Foundation.
- This Project/Evaluation Final Report must be submitted to the Rotary District 6360 Foundation Grants Chair 30 days after the completion of the project.
- This Project/Evaluation Final Report must be submitted to Rotary District 6360 Foundation prior to submitting another application for grant consideration.

If you have any questions, please call or e-mail Carl A. Schoessel, Grants Chair at 269-948-8658 or coachschoessel@hassk12.org

Project Chairman Signature _____

Club President Signature _____

Date Submitted _____

SUBMIT COMPLETED REPORT TO:

**Carl A. Schoessel, Grants Chair
Rotary District 6360 Foundation
747 Terry Ln.
Hastings, MI 49058-9350**

THANK YOU!

